

Responsibilities of the CID/ CI

1. Designate a member of its staff as clinical instructor.
2. Provide appropriate facilities, equipment, and supplies in order to provide supervised clinical experience in the program.
3. Advise the Director of Clinical Education (DCE) of any changes in personnel, operations, or policies that may affect the clinical rotation. Ensure the [Clinical Site Information Form](#) is updated bi-annually and submitted to the DCE.
4. Be prepared for the student's arrival.
5. Orient the student to the policies and procedures of the clinic.
6. Insure familiarity of the clinical instructors with the Clinical Assessment Book (CAB) .
7. Review the CAB with the student within the first two days of the clinical rotation in order to familiarize yourself with the requirements established for the student and to help set goals for the rotation.
8. Provide informal feedback sessions frequently throughout the clinical rotation.
9. Provide formal feedback and review of the CAB at least during the mid-term and final evaluations, although a weekly review is highly recommended. Provide classroom and counseling space on a scheduled basis.
10. Provide adequate supervision of the student and a good learning environment. Structure the learning experiences, interact directly with the student, and adjust workload to the students' needs.
11. Serve as a role model and demonstrate a positive attitude toward students. Challenge students to utilize skills and resources available.
12. Maintain ethical standards. A physical therapist must always be present when a student is in the clinic. A student should not treat patients if only a physical therapist assistant or aide is in the clinic or on the premises.
13. Respect the rights and dignity of the student. Provide a private setting for evaluation and feedback sessions.
14. Ensure that all clinical instructors demonstrate a desire to be life long learners by remaining current in the field of physical therapy (i.e. Continuing Education Courses etc.).